

## **PPPS Executive Committee Descriptions and Bios**

An Executive Committee (parent members) consisting of the following officers:

a) Two Co-Chairs:

- Together or alternately conduct Council meetings and oversee the activities of the Executive Committee and general Council activity. The Co-Chairs are ex-officio members of all committees established by the school Council and communicate with the principal on behalf of the Council. maintain the constitution and ensure a regular review by the council
- communicate with the school community on a regular basis and ensure that parents/guardians of all students are consulted on matters under consideration
- facilitate the resolution of conflicts
- consult with senior board staff and trustees as required
- prepare an annual report and ensure the treasurer prepares financial statements to be submitted to the principal for distribution to the school community and the OCDSB

b) Treasurer:

- Maintains accurate records of all Council financial dealings and prepares monthly and year-end reports which are to be kept available at the school for at least four years. The treasurer has signing authority on Council's bank account and monitors all fundraising initiatives undertaken by the Council.

c) Secretary:

- Prepares and distributes meeting notices, agenda, minutes and monthly newsletters which are to be kept available at the school for at least four years. Receives and distributes incoming school mail.

### Re-Election Candidates

Melissa Faulkner: I have 3 girls at Pleasant Park. 2016/17 was my first on council executive as co-chair. I enjoy connecting with parents and school staff to ensure all our kids have the best possible learning experience.

Carolyn Kropp: I have 4 children who have been at Pleasant Park with two still in Grades 3 and 6. Although an old pro at attending Parent Council meetings, 2016/2017 was my first year on the Executive and as Co-Chair. I was happy to

have stepped up to help guide the Council through challenges as well as enjoying the fun stuff and cherish the parent connections you make over the years.

Jennifer Gallant's daughter is in SK, so Parent Council was a new experience for her last year. She was happy to join such a dedicated group and finds the meetings help her feel more informed and part of the Pleasant Park Public School community.

Rick Wirthlin is a Grade 4 father here at Pleasant Park and has worked as treasurer for two years. He has spearheaded the use of more online and Credit Card payments at Council events and has sped up the turnaround times on cheques.

Sue Govenlock has just completed her first year as Fundraising Coordinator. She introduced a new cheese fundraiser which raised about \$2 000 and has a daughter starting Grade 3 at Pleasant Park.

We are always looking for more Parent Representatives!

What do you do?

- contribute to school and school council discussions
- solicit views of other parents/guardians and community members to share with the council
- participate on council committees
- observe the council's code of ethics and constitution
- encourage parents/guardians and community members to participate in events and programs